

**RESOLUTION NO. 24-10**

A RESOLUTION OF KITSAP TRANSIT BOARD OF COMMISSIONERS AUTHORIZING STAFF TO AWARD A CONTRACT TO PERTEET INC. FOR THE TRAINING FACILITY SITING STUDY.

**WHEREAS**, at its meeting on November 7, 2023, the Board approved Resolution No. 23-68 adopting the 2024 Capital and Operating Budget including the Training Facility Siting Study; and

**WHEREAS**, Kitsap Transit budgeted one million dollars (\$1,000,000) of local funds in the 2024 Budget to complete the study and up to 10% of the design of a preferred location(s); and

**WHEREAS**, staff advertised Request for Qualifications (RFQ) KT 23-870 on October 20, 2023, in accordance with federal and state requirements for the Training Facility Siting Study; and

**WHEREAS**, staff received three (3) qualification submissions in response to its RFQ and statements were evaluated on firms experience and qualifications, project understanding and approach, proposed cost and key personnel experience and qualifications; and

**WHEREAS**, Perteet Inc. scored the highest based on evaluation criteria and has been determined responsive and responsible; and

**WHEREAS**, Perteet Inc. proposed price, including tax, is in the amount of four hundred eighteen thousand two hundred seventy-three dollars (\$418,273); and

**WHEREAS**, staff has reviewed and approved the amount of four hundred eighteen thousand two hundred seventy-three dollars (\$418,273); and

**WHEREAS**, Kitsap Transit is seeking permission to award the contract for the Training Facility Siting Study to Perteet Inc.

**NOW THEREFORE, BE IT RESOLVED** the Board of Commissioners hereby authorizes staff to award a contract for the Training Facility Siting Study to Perteet Inc. in

an amount of four hundred eighteen thousand two hundred seventy-three dollars (\$418,273).

**ADOPTED** by the Kitsap Transit Board of Commissioners at a regular meeting held on the 6th day of February 2024.

DocuSigned by:  
**ATTEST:**  
*Jackie Bidon*  
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Jackie Bidon, Interim Clerk of the Board

DocuSigned by:  
*Greg Wheeler*  
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Greg Wheeler, Chairperson