



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

REGION 10  
Alaska, Idaho, Oregon,  
and Washington

915 Second Avenue, Suite 3142  
Seattle, WA 98174

July 31, 2020

Jeffrey Davidson  
Kitsap County Public Transportation, Recipient ID: 1746  
60 Washington Ave STE 200  
Bremerton, WA 98337

Re: 2021-2023 Triennial DBE Goal Submission

Dear Jeffrey Davidson,

The Federal Transit Administration (FTA) has received and reviewed Kitsap County Public Transportation's Disadvantaged Business Enterprise (DBE) triennial goal setting methodology for Federal Fiscal Years (FFY) 2020-2023. This DBE goal will be effective October 1, 2020 through September 30, 2023. This submission is required by the Department of Transportation DBE regulations found at 49 C.F.R. Part 26. Your proposed overall goal is 2.92%, with a proposed race-conscious/race-neutral split of 0% RC / 2.92% RN.

Our review considered all elements required by the Department of Transportation regulations found at 49 C.F.R. § 26.45, including the descriptions of the evidence and methods used to calculate, adjust and establish the overall goal. The review assessment attached to this letter identifies the specific areas reviewed, any concerns, and relevant reviewer comments. You must address and correct any identified concerns to assure you are implementing the goal in accordance with the regulations. Your goal status is now *Concur*, and your next triennial goal is due to FTA on October 1, 2023. FTA will verify corrections have been made and implemented at the next oversight opportunity.

You are expected to make a good faith effort to meet your goal each year during the three-year period for which it is in effect. You must document your DBE attainment on FTA-funded contracts and purchases by submitting a semi-annual report via TrAMS on June 1 and December 1 of each year. If you fall short of your overall DBE goal in any given year, you must develop a shortfall analysis and corrective action plan following the guidance in 49 C.F.R. § 26.47(c). Transit vehicles must be purchased from a DBE-certified transit vehicle manufacturer (TVM) and reported to FTA within 30 days of purchase. The current list of DBE-certified TVMs and the online reporting tool can be found on the DBE portion of FTA's website at [www.transit.dot.gov](http://www.transit.dot.gov). Finally, any mid-cycle adjustment to your goal to reflect changed circumstances must be submitted to FTA.

FTA is committed to providing technical assistance to help correct your DBE goal and to implement your program consistent with the regulations and guidance. In order to preserve paper, we are issuing this letter electronically via email and it is attached to your profile in

TrAMS. Please do not hesitate to contact me directly at 206-220-4462 or at christopher.macneith@dot.gov if you have any questions.

Sincerely,

Christopher Macneith/s/  
Civil Rights Officer, Region 10

cc: Linda Gehrke, FTA Region 10, Regional Administrator  
Monica McCallum, FTA Civil Rights, Director of Regional Operations

## **DBE Goal Review Assessment:**

Items below identified as “YES” are included in the DBE goal, and no changes are needed. Items identified as “NO” were not included or were insufficient and must be corrected. Carefully address all insufficient items, as indicated in this review letter, to ensure you are implementing a goal in accordance with the regulations.

### **Overall Goal Methodology and Submission**

1. Does the overall goal reflect the percentage of DBE participation you expect to have on FTA-funded contracts in the upcoming three years (excludes transit vehicles purchases)?  
*Yes*
2. The overall goal, as stated in the submission is: *2.92%*
3. Is there a description of how much of the goal you anticipate meeting using race/gender conscious (RC) measures (i.e. contract-specific DBE goals), versus race/gender neutral (RN) measures? *N/A - All RN*
4. The RC portion of the goal, as stated in the submission, is: *0%*.
5. The RN portion of the goal, as stated in the submission, is: *2.92%*.
6. Is there a sufficient description of the consultation with minority, women’s and general contractor groups? *Yes*
7. Does the methodology summarize the comments received during consultation with the public and what changes, if any, were made to the goal as a result? *Yes*
8. Was the proposed overall goal posted on your official agency website before the August 1<sup>st</sup> submission date? *Yes*
9. Does the methodology include your data sources and the assumptions and calculations used to establish the overall goal? *Yes*

### **Step 1 – Developing the Base Figure**

10. Is there a description of the FTA-funded projects or contracts you project for the next three years? *Yes*
11. Are larger projects broken down or described to evaluate possible sub-contracting opportunities? *Yes*
12. If applicable, are all of the prime and sub-contracting opportunities included for sub-recipients? *N/A - grantee does not have sub-recipients*
13. Did you “show your work” when calculating the percentage of DBE availability as compared to all available firms? *Yes*
14. FTA identified that the following strategies were used to narrowly tailor this goal: *The most refined data (such as 6-digit NAICS) is used to focus the goal on firms that are most likely to bid on contracts as either a prime contractor or subcontractor,*

*Contracting opportunities are associated with the correct and appropriate NAICS codes,*

*The number of all firms (DBE and non-DBE) is included for each NAICS code or project or contract*

## **DBE Goal Review Assessment (continued):**

15. Does the data, evidence, and methodology presented clearly describe and verify how you arrived at the Step 1 Base Figure? *Yes*

### **Step 2 – Adjusting the Base Figure**

16. Is the Step 1 Base Figure adjusted? *Yes*
17. Was past participation used to adjust the goal? *Yes*
18. The following was considered when adjusting the goal with Past participation: *The historical median of past participation is averaged with the Step 1 Base Figure to arrive at the adjusted goal*
19. Does the methodology suggest that all available evidence was considered to determine what, if any, adjustments to the Base Figure were needed? *Yes*
20. The evidence considered in Step 2 was:  
*No other Step 2 considerations were included in the submission*
21. Does the goal appear to be narrowly tailored? *Yes*

### **Calculating the Race and Gender-Neutral Projection for the Goal, Which Determines the Portion of the Goal that Can Be Achieved Through RaceNeutral Measures (i.e. contracts with no DBE goals.)**

22. Did you calculate the portion of the goal you project to meet using only RN means of facilitating DBE participation? *Yes*
23. FTA verified the following elements were included when projecting the RC and RN participation:  
*The amount to which MBE/WBE and/or DBE participation has been achieved on race/gender-neutral contracts in state or local programs*
24. Does the evidence presented suggest you can meet the RN portion of your goal without the use of contract specific DBE goals? *Yes*

#### **FTA Reviewer Comments:**

**Also, please visit the FTA Civil Rights webpage for more information:**

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/civil-rightsada>





**Subject:** Overall Goals and Methodology  
**Reference:** Overall Goals (49 CFR part 26.45)  
**Name of Recipient:** Kitsap Transit  
**Goal Period:** Federal Fiscal Years 2021 – 2023

The purpose of the Disadvantaged Business Enterprise (DBE) overall goal is to achieve a “level playing field” for ready, willing and able DBEs seeking to participate in DOT-assisted contracts. In an effort to reach this level playing field, Title 49 Code of Federal Regulations (CFR) Part 26.45 requires recipients of USDOT federal-aid to utilize a two-step process in the development of their overall DBE goal.

**OVERALL GOAL**

Kitsap Transit’s overall goal has been determined to be 2.92%. Kitsap Transit made an adjustment to the base figure of 2.61% using the last 3 year’s participation rate resulting in the final DBE overall goal of 2.92%. Kitsap Transit intends to use 2.92% as an attainable goal based on the following methodology.

**STEP ONE: Develop a Base Figure for the Relative Available DBEs**

The base figure for the relative available DBE’s is the ratio of certified DBE’s relative to the total firms available in the relevant region and industry. Kitsap Transit has adopted the State of Washington as its relevant region. Kitsap Transit has also narrowly tailored and weighted its ratio calculation to services and industries likely to benefit from federally funded projects.

Available DBE’s (Source)	Construction - Commercial (236220)	Construction - Electrical (238210)	Construction - Plumbing/HVAC (238220)	Manufacturing - Ship Bldg/Repair (336611)	Prof & Technical Architectural (541310)	Prof & Technical Engineering (541330)	Prof & Technical Environmental (541620)
OMWBE Certified DBE’s	18	18	11	-	26	59	13
US Census WA County Business Patterns	898	1,850	1,805	60	649	1,560	332

Following Step 1 in 26.45(c), Kitsap Transit applied the ratio of certified DBE’s (source: OWMBE directory of certified DBE’s) to total Washington firms (source: Census Bureau’s county business pattern database) for each relevant industry code to the planned capital expenditures of each industry code. Kitsap Transit’s base DBE goal is 2.61% and is calculated as follows:

Project	Transit Vehicle Purchase	Construction - Commercial	Construction - Electrical	Construction - Plumbing/HVAC	Manufacturing - Ship Bldg/Repair	Prof & Technical Architectural	Prof & Technical Engineering	Prof & Technical Environmental
		(236220)	(238210)	(238220)	(336611)	(541310)	(541330)	(541620)
Silverdale Transit Center CN		\$ 400,000	\$ 29,464	\$ 20,000				
North Base Maintenance Facility PE							\$ 259,232	\$ 50,000
Hwy 16 Park & Ride PE						\$ 300,000	\$ 489,285	\$ 100,000
Georges Corner CN		\$ 78,683						
South Base Facility PE						\$ 40,000	\$ 200,861	\$ 30,000
Passenger Only Ferry Terminal Improvements					\$ 87,929			
Routed Couch Purchase	\$ 3,329,955							
Passenger Only Ferry Preventative Maintenance					\$ 465,166			
<b>Budget - Federal Grants</b>	<b>\$ 3,329,955</b>	<b>\$ 478,683</b>	<b>\$ 29,464</b>	<b>\$ 20,000</b>	<b>\$ 553,095</b>	<b>\$ 340,000</b>	<b>\$ 949,378</b>	<b>\$ 180,000</b>
Transit Vehicle Purchase	\$ 3,329,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Budget - Federal Grants (excluding transit vehicles)</b>	<b>\$ -</b>	<b>\$ 478,683</b>	<b>\$ 29,464</b>	<b>\$ 20,000</b>	<b>\$ 553,095</b>	<b>\$ 340,000</b>	<b>\$ 949,378</b>	<b>\$ 180,000</b>
Share of 2020 Budget	56.63%	8.14%	0.50%	0.34%	9.41%	5.78%	16.14%	3.06%
<b>Part I - Calculating a DBE Base Goal</b>								
Available DBE's (Source: OWMBE Certified DBE's)		18	18	11	-	26	59	13
Total Firms in Region (Source: 2014 US Census WA County Business Patterns)		898	1,850	1,805	60	649	1,560	332
DBE Weighted Factor	n/a	2.00%	0.97%	0.61%	0.00%	4.01%	3.78%	3.92%
DBE Expenditure Goal	\$ -	\$ 9,595	\$ 287	\$ 122	\$ -	\$ 13,621	\$ 35,906	\$ 7,048
Agency DBE Base Goal	2.61%							

## STEP TWO: Adjustment of the Base Figure

The second step in the process is to adjust the base figure based on Kitsap Transits contracting circumstances. Past participation was used for calculating the DBE goal based on similar contracting opportunities forecasted in FFY 2021-2023. The historical median (not average) was used to measure past performance and was then averaged with the Step One Base Figure to arrive at the adjusted goal. Based on DBE past participation, Kitsap Transit's adjusted DBE goal is 2.93% and is calculated as follows:

Part II - Adjustment			
Agency DBE Base Goal	2.61%		
Prior Year DBE Participation (Median)	3.23%		
Adjusted DBE Goal (avg. of base & prior year participation)	2.92%		
	Prior Year DBE Participation		
	2019	2018	2017
Actual DBE Goal	2.93%	2.93%	2.05%
Past DBE Participation	3.23%	2.05%	3.52%

## **Means to Meet Overall DBE Goal**

Kitsap Transit will use race/gender-neutral means to encourage DBE participation in its federally assisted contracts. In 2017, Washington State Department of Transportation (WSDOT) retained Colette Holt & Associates to conduct a “disparity study” to assist in its implementation of the Federal DBE Program. Kitsap Transit has reviewed the disparity study and chose not to use it based on its contracts and relevant geographic market areas. WSDOT operates across the entire state and tailored its DBE goal based on its contracts and relevant market area.

## **Public Involvement in the Overall Goal Setting Process**

Kitsap Transit made available through public notice and public hearing the proposed overall goal and methodology. A notice of disadvantaged business enterprise goal for federal fiscal years 2021 – 2023 was published in June of 2020 (see attachment A). The goals and methodology were also available for inspection during normal business hours at Kitsap Transit’s administrative office located at 60 Washington Ave., Suite 200, Bremerton, WA for a period of 30 days following the date of the initial notice. Public comments were accepted up to 45 days from the date of the notice.

Kitsap Transit consulted with community organizations and certified DBE’s. Kitsap Transit provided its proposed overall DBE goal and rationale for the goal and also solicited comments about the goal. Kitsap Transit consulted with the following organizations:

- Kitsap County Agency Advocates
- Mesa Redonda
- Washington State Office of Minority & Women’s Business Enterprises
- Certified DBE’s

The attached comments and feedback were provided. Based on the consultation process no changes were made to Kitsap Transit’s proposed DBE goal.

A Resolution adopting Kitsap Transit’s proposed DBE goal of 2.92% for the federal fiscal years 2021 – 2023 was on the agenda for consideration at the Kitsap Transit Board of Commissioners’ regular meeting on July 7, 2020 (see attachment B). Comments could be submitted at the public hearing on July 7<sup>th</sup> on the proposed goal or to the office of Kitsap Transit prior to the meeting. During the public hearing, Kitsap Transit discussed its proposed overall goal and rationale for the goal and solicited comments about the goal from meeting participants. No comments or feedback was provided other than general consensus



# Bainbridge Island Review

## Affidavit of Publication

State of Washington }  
County of Kitsap } ss

Dicy Sheppard being first duly sworn, upon oath deposes and says: that he/she is the legal representative of the Bainbridge Island Review a weekly newspaper. The said newspaper is a legal newspaper by order of the superior court in the county in which it is published and is now and has been for more than six months prior to the date of the first publication of the Notice hereinafter referred to, published in the English language continually as a weekly newspaper in Kitsap County, Washington and is and always has been printed in whole or part in the Bainbridge Island Review and is of general circulation in said County, and is a legal newspaper, in accordance with the Chapter 99 of the Laws of 1921, as amended by Chapter 213, Laws of 1941, and approved as a legal newspaper by order of the Superior Court of Kitsap County, State of Washington, by order dated June 16, 1941, and that the annexed is a true copy of BIR899626 DBE PROGRAM as it was published in the regular and entire issue of said paper and not as a supplement form thereof for a period of 1 issue(s), such publication commencing on 06/05/2020 and ending on 06/05/2020 and that said newspaper was regularly distributed to its subscribers during all of said period.

The amount of the fee for such publication is \$113.00.

Dicy Sheppard

Subscribed and sworn before me on this 15<sup>th</sup> day of June, 2020.



Linda Phillips

Notary Public in and for the State of Washington.

**KITSAP TRANSIT  
NOTICE OF DISAD-  
VANTAGED BUSINESS  
ENTERPRISE GOAL  
(Federal Fiscal Years  
2021 - 2023)**

Kitsap Transit is hereby publishing notice of its Disadvantaged Business Enterprise (DBE) goal for fiscal years 2021 through 2023 of two point nine two percent (2.92%) DBE participation in Kitsap Transit federally funded contracting activities. The intent of the goal is to promote an environment of equal opportunity for local, certified DBEs to participate in Kitsap Transit's federally funded contracting activities. The goal is an aspirational goal representative of the number of ready, willing, able and certified DBEs in the local market.

The Kitsap Transit Board of Commissioners will hold a public hearing on the proposed goal for DBE contracting in the federal fiscal years 2021 through 2023 on July 7, 2020 at 8:30AM or as soon thereafter, at the Norm Dicks Government Center, 345 Sixth Street, Bremerton WA. Pursuant to Governor Inslee's "Stay Home, Stay Healthy" proclamation, if in person meetings remain impermissible, Kitsap Transit will hold a virtual meeting. Information and attendance instructions will be posted with the July 7, 2020 Board of Commissioners Meeting Agenda and will be available on Kitsap Transit's website at [www.kitsaptransit.com](http://www.kitsaptransit.com). A public comment period is established between

June 1, 2020 and July 3, 2020. Comments may be submitted at the public hearing on July 7, 2020 or to Kitsap Transit prior to the meeting. Written comments should be addressed to Jeff Davidson, DBE Liaison Officer, Kitsap Transit, 60 Washington Avenue, Suite 200, Bremerton, WA 98337 and must be received by July 3, 2020 to be considered at the July 7, 2020 public hearing. Comments may also be submitted to the Federal Transit Administration office in Seattle at 915 Second Avenue, Suite 3142, Seattle, WA 98174.

A copy of the DBE Plan is available for review at Kitsap Transit, 60 Washington Avenue, Suite 200, Bremerton, WA 98337 between the hours of 8AM and 4PM, Monday through Friday or online at <https://www.kitsaptransit.com/agency-information/procurement>.

A Resolution adopting Kitsap Transit's proposed DBE Goal for the federal fiscal years 2021 through 2023 will be on the agenda for consideration at the Kitsap Transit Board of Commissioners' regular meeting on July 7, 2020.

Sincerely,  
Jill A. Boliz, MMC  
Clerk of the Board  
Date of first publication:  
June 5, 2020  
Date of last publication:  
June 5, 2020  
(BIR899626)

RECEIVED

JUN 01

FINANCE  
KITSAP TRANSIT

STATE OF WASHINGTON -- KING COUNTY

--SS.

384972

No.

KITSAP TRANSIT

**Affidavit of Publication**

The undersigned, on oath states that he is an authorized representative of The Daily Journal of Commerce, a daily newspaper, which newspaper is a legal newspaper of general circulation and it is now and has been for more than six months prior to the date of publication hereinafter referred to, published in the English language continuously as a daily newspaper in Seattle, King County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of this newspaper. The Daily Journal of Commerce was on the 12<sup>th</sup> day of June, 1941, approved as a legal newspaper by the Superior Court of King County.

The notice in the exact form annexed, was published in regular issues of The Daily Journal of Commerce, which was regularly distributed to its subscribers during the below stated period. The annexed notice, a

PN:DBE PROGRAM

was published on

05/28/20

The amount of the fee charged for the foregoing publication is the sum of \$201.60.



Affidavit of Publication

*M. Borden*

Subscribed and sworn to before me on

05/28/2020

*[Signature]*

Notary public for the State of Washington,  
residing in Seattle

# State of Washington, King County

## **Kitsap Transit**

### **KITSAP TRANSIT NOTICE OF DISADVANTAGED BUSINESS ENTERPRISE GOAL**

**(Federal Fiscal Years  
2021 – 2023)**

Kitsap Transit is hereby publishing notice of its Disadvantaged Business Enterprise (DBE) goal for fiscal years 2021 through 2023 of two point nine two percent (2.92%) DBE participation in Kitsap Transit federally funded contracting activities. The intent of the goal is to promote an environment of equal opportunity for local, certified DBEs to participate in Kitsap Transit's federally funded contracting activities. The goal is an aspirational goal representative of the number of ready, willing, able and certified DBEs in the local market.

The Kitsap Transit Board of Commissioners will hold a public hearing on the proposed goal for DBE contracting in the federal fiscal years 2021 through 2023 on July 7, 2020 at 8:30AM or as soon thereafter, at the Norm Dicks Government Center, 345 Sixth Street, Bremerton WA. *Pursuant to Governor Inslee's "Stay Home, Stay Healthy" proclamation, if in person meetings remain impermissible, Kitsap Transit will hold a virtual meeting. Information and attendance instructions will be posted with the July 7, 2020 Board of Commissioners Meeting Agenda and will be available on Kitsap Transit's website at [www.kitsaptransit.com](http://www.kitsaptransit.com).*

A public comment period is established between June 1, 2020 and July 3, 2020. Comments may be submitted at the public hearing on July 7, 2020 or to Kitsap Transit prior to the meeting. Written comments should be addressed to Jeff Davidson, DBE Liaison Officer, Kitsap Transit, 60 Washington Avenue, Suite 200, Bremerton, WA 98337 and must be received by July 3, 2020 to be considered at the July 7, 2020 public hearing. Comments may also be submitted to the Federal Transit Administration office in Seattle at 915 Second Avenue, Suite 3142, Seattle, WA 98174.

A copy of the DBE Plan is available for review at Kitsap Transit, 60 Washington Avenue, Suite 200, Bremerton, WA 98337 between the hours of 8AM and 4PM, Monday through Friday or online at <https://>

[www.kitsaptransit.com/agency-information/procurement](http://www.kitsaptransit.com/agency-information/procurement).

A Resolution adopting Kitsap Transit's proposed DBE Goal for the federal fiscal years 2021 through 2023 will be on the agenda for consideration at the Kitsap Transit Board of Commissioners' regular meeting on July 7, 2020.

Jill A. Boltz, MMC

Clerk of the Board

Date of publication in the Seattle Daily Journal of Commerce, May 28, 2020.

5/28(384972)

RECEIVED

JUN 01 2020

FINANCE  
KITSAP TRANSIT

**RESOLUTION NO. 20-34**

A RESOLUTION OF THE KITSAP TRANSIT BOARD OF COMMISSIONERS ADOPTING KITSAP TRANSIT'S DISADVANTAGED BUSINESS ENTERPRISES PROGRAM GOAL OF 2.92% FOR FEDERAL FISCAL YEARS 2021-2023

**WHEREAS**, Kitsap Transit is a recipient of annual federal funds in excess of two hundred and fifty thousand dollars (\$250,000) and is therefore required by the U.S. Department of Transportation (DOT) to maintain a Disadvantaged Business Enterprise (DBE) program; and

**WHEREAS**, the intent of the DBE program is to require recipients with federally funded activities in excess of two hundred and fifty thousand dollars (\$250,000) to establish overall DBE goals that will "level the playing field" for certified women and minority businesses when awarding contracts for federally assisted activities; and

**WHEREAS**, based upon the availability of ready, willing and able certified DBE's in the region, Kitsap Transit is proposing a DBE goal, attached and incorporated by reference herein as Exhibit A, of two point nine two percent (2.92%) of federally funded projects; and

**WHEREAS**, a public hearing on the proposed goal for the federal fiscal years 2021 through 2023 was held on July 7, 2020, at the regular meeting of the Board of Commissioners of Kitsap Transit; and

**WHEREAS**, the public had the opportunity to comment on the proposed program goal for the federal fiscal years 2021 through 2023 until July 7, 2020; and

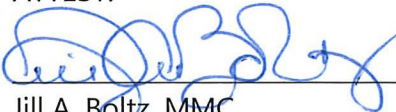
**WHEREAS**, the Board of Commissioners of Kitsap Transit now finds it in the best interest of Kitsap Transit to adopt the DBE program goal for the federal fiscal years 2021 through 2023; and

**NOW THEREFORE, BE IT RESOLVED** the Board of Commissioners hereby adopts the DBE program goal of two point nine two percent (2.92%) for the federal fiscal years 2021 through 2023.

**ADOPTED** by the Kitsap Transit Board of Commissioners at a regular meeting held on the 7<sup>th</sup> day of July, 2020.

  
Charlotte Garrido, Chairperson

ATTEST:

  
Jill A. Boltz, MMC  
Clerk of the Board

Contact	Questions/Comments
Samuel Rodriguez Founder/CEO Bizdiversity, LLC c. 206.489.2640 sam@bizdiversity.net skype: samrodj	Hello Jeff,  Thank you for reaching out, we would like participate and have a few questions.  1. Is this only applies to businesses of Kitsap County? 2. We would like to registered for the virtual meeting July 7, 2020 at 8:30AM Would you let us know the link so we can register. 3. The email to send comment will be: jeffda@kitsaptransit.com correct? 4. While looking the following page and <a href="https://www.kitsaptransit.com/agency-information/procurement">https://www.kitsaptransit.com/agency-information/procurement</a> we found the following link no working ( Bid Results KT #19-635) - <a href="https://www.kitsaptransit.com/uploads/pdf/projects/bid-results-19-635.pdf">https://www.kitsaptransit.com/uploads/pdf/projects/bid-results-19-635.pdf</a>
Joyce Kirangi Owner & CEO at Joyce Kirangi, CPA, LLC Minority Owned Certified Public Accountants Management Consultants Cert: MBE, WBE, DBE, & SBE Tel: 206-665-9102 Email: Joyce@JoycekirangiCPA.com	Thank you Jeff,  This is great information; we appreciate!  Now, if I want to be kept informed of the upcoming consulting contracts in your organization, how can I get that information? I am a Minority Owned/Woman Owned Small business. I am looking for contracting opportunities to provide audit services and or compliance services. My firm has over 20 years of government audit experience in the state of Washington – especially in local governments. Who can I talk to in your organization?  I am also open for consideration as a subcontract/small business by your auditing firm. I would appreciated if you gave me a contact within your organization who I can discuss with these opportunities.  I can be reached through my personal cell number at 206-353-8557
Thank you, Shannongail Chernoff-VP Access Fire Protection Services 425 413 2648	Jeff,  We are registered as a DBE with OMWBE. We are located in Gig Harbor. If we can assist with your DBE diversity goal for Kitsap Transit please tell us who to contact to learn more. We are attaching our line card which lists our services.
Valerie Thiel, AIA, LEED-AP, CPHC®   Principal   SAGE ARCHITECTURAL ALLIANCE <a href="http://www.SageArchAlliance.com">www.SageArchAlliance.com</a>   206-694- 3441   <a href="mailto:val@SageArchAlliance.com">val@SageArchAlliance.com</a> ®	Hello Jeff, Do you know if the available work includes DBE consultant A&E services as well as construction contractors? Do the same percentages apply?
Jaime M. Saez, PE SCE Inc. 748 Winslow Way E Bainbridge Island, WA 98110 O 206-842-4188 F 238-9125 C 799-7762 <a href="http://www.saezconsult.com">www.saezconsult.com</a> This message is confidential	Thanks for sharing this information Jeff,  We look forward to actively participating in this effort.
Frank Lemos President LDC, Inc. T 425.806.1869 Ext.301 20210 142nd Ave NE Woodinville, WA 98072 <a href="mailto:flemos@ldccorp.com">flemos@ldccorp.com</a> <a href="http://www.LDCCorp.com">www.LDCCorp.com</a>	Hello Jeff,  Thank you for you public notice.  I have a few questions. Has Kitsap performed a Disparity Study by a qualified Disparity Study consultant? How is Kitsap County establishing its Goal overall goal? What is the actual process establishing availability per project? Are white women DBE's included?  Is Kitsap County aware that as a federal recipient that your responsibility to insure equity in public contracting is not just over federal funded, partial federal funded projects but all the counties projects with or without federal funding both in construction spend and in design and engineering (A&E)?  Please forward my email to the counties AG to verify my statement on inclusion of all county projects verse what seems to be only federal funded. Here is the link explaining Title VI. <a href="https://www.justice.gov/crt/fcs/TitleVI">https://www.justice.gov/crt/fcs/TitleVI</a>  <a href="https://www.atg.wa.gov/ago-opinions/use-race-or-sex-conscious-measures-or-preferences-remedy-discrimination-state">https://www.atg.wa.gov/ago-opinions/use-race-or-sex-conscious-measures-or-preferences-remedy-discrimination-state</a> The conclusions summarized above do not solely depend on whether an agency receives federal funds. The conclusion that Initiative 200 allows race- or sex-conscious measures that do not amount to preferences applies without regard to whether the agency receives federal funds. The conclusion that agencies may use preferences based on race or sex in order to remedy sufficiently documented discrimination in state contracting also applies without regard to whether the agency receives federal funds. The conclusion that an agency may employ a preference when necessary to do so in order to avoid the loss of eligibility for federal funds necessarily depends upon the agency's receipt of federal funds in that program or some other program.

**From:** [Kitsap Transit](#)  
**To:** [Kelly Houck](#)  
**Subject:** [EXTERNAL] NOTICE: Disadvantaged Business Enterprise Goal (2021-2023) - July 7 Public Hearing  
**Date:** Monday, June 22, 2020 4:07:38 PM

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## Kitsap Transit Rider Alerts



### NOTICE OF DISADVANTAGED BUSINESS ENTERPRISE GOAL (Federal Fiscal Years 2021 – 2023)

**Written Public Feedback Deadline: July 3**  
**Public Hearing: July 7**

On July 7, 2020, the Kitsap Transit Board of Commissioners will hold a public hearing on Kitsap Transit's proposed goal of 2.92 percent for Disadvantaged Business Enterprise (DBE) participation in the federal fiscal years 2021 through 2023. The intent of the goal is to promote an environment of equal opportunity for local, certified DBEs to participate in Kitsap Transit's federally funded contracting activities. The goal is an aspirational goal representative of the number of ready, willing, able and certified DBEs in the local market.

Public comments may be submitted at the public hearing: Kitsap Transit will issue an alert later this week with further information on how to attend the meeting.

Public comments also can be submitted prior to the hearing: Written comments should be addressed to Jeff Davidson, DBE Liaison Officer, Kitsap Transit, 60 Washington Avenue, Suite 200, Bremerton, WA 98337 and **must be received by July 3, 2020 to be considered at the July 7, 2020 public hearing.** Comments also may be submitted to the Federal Transit Administration office in Seattle at 915 Second Avenue, Suite 3142, Seattle, WA 98174.

A copy of the DBE Plan is available for review at Kitsap Transit's address listed above between 8AM and 4PM, Monday through Friday, or online by [clicking here](#).

Para la traducción de este documento al español, llame al [1-800-501-7433](tel:1-800-501-7433) durante el horario regular de oficina. El personal de servicio al cliente lo contactará a un intérprete.

Para sa pagsasalin ng dokumentong ito sa Tagalog, mangyaring tawagan ang [1-800-501-7433](tel:1-800-501-7433) sa normal na oras ng trabaho. Ikkonekta ka ng kawani ng customer service sa isang tagapagsalin.





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chell Avenue Closure... at 12:47pm - 04/03/20

Temporarily Reduced

# COVID-19 ALERT

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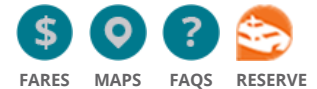
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## Procurement



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### Open Procurements

There are no open procurements at this time.

### Small Works and Consultant Roster Application

Kitsap Transit maintains our Small Public Works Roster and Consultant Roster in MRSC Rosters online database. Businesses interested in working with Kitsap Transit on projects using a roster contracting process must register at [www.mrscrosters.org](http://www.mrscrosters.org) and select Kitsap Transit in their application.

If you have roster registration questions, please contact MRSC Rosters at [mrscrosters@mrsc.org](mailto:mrscrosters@mrsc.org). For questions regarding a specific project, please contact Kitsap Transit at 360.479.6960.

A list of projects awarded using the small works process is available upon request. To request a copy of the list, contact Patrick Rogers at [patrickr@kitsaptransit.com](mailto:patrickr@kitsaptransit.com).

### Contracts Pending Award

May 20, 2019 Bid Opening @ Kitsap Transit Harborside Conference Room

#### Invitation to Bid KT #19-635 Annapolis Dock Construction

Number of Addenda: 8

Number of Bids Received: 8

#### Preliminary Bid Results

Apparent Low Bidder:	American Construction Co.	\$3,584,600.00
Apparent 2 <sup>nd</sup> Low Bidder:	Redside Construction LLC	\$3,627,400.00
Apparent 3 <sup>rd</sup> Low Bidder:	Quigg Brothers	\$3,696,000.00

[Bid Results KT #19-635](#)

### Federal Disadvantaged Business Enterprise (DBE) Program

Kitsap Transit has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. Kitsap Transit has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, Kitsap Transit has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of Kitsap Transit to ensure that DBE's defined in part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy:

1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. To create a level playing field on which DBE's can compete fairly for DOT-assisted contracts;

3. To ensure that the DBE Program complies with applicable laws;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate in the DBE Program;
5. To help remove barriers to the participation of DBE's in DOT assisted contracts;
6. To assist the development of firms that can compete successfully in the market place outside the DBE Program.

**Upcoming Federally Funded Procurement Opportunities:**

**How to participate:**

Kitsap Transit encourages participation by all firms wishing to participate in Kitsap Transit contracting opportunities. Firms seeking to be certified as a Disadvantaged Business Enterprise (DBE) should contact the state of Washington Office of Minority and Women's Business Enterprises (OMWBE).

**How do I become certified as a DBE?**

Contact the Office of Minority and Women Business Enterprises in Olympia, Washington for information on the eligibility criteria, instructions and certification materials.

Check their website at [www.omwbe.wa.gov/](http://www.omwbe.wa.gov/) (external link) or call the OMWBE at 360.664.9750.

[DBE Program](#) (PDF)

**KITSAP TRANSIT NOTICE OF DISADVANTAGED BUSINESS ENTERPRISE GOAL**

**(Federal Fiscal Years 2021-2023)**

Kitsap Transit is hereby publishing notice of its Disadvantaged Business Enterprise (DBE) goal for fiscal years 2021 through 2023 of two point nine two percent (2.92%) DBE participation in Kitsap Transit federally funded contracting activities. The intent of the goal is to promote an environment of equal opportunity for local, certified DBEs to participate in Kitsap Transit's federally funded contracting activities. The goal is an aspirational goal representative of the number of ready, willing, able and certified DBEs in the local market. A copy of the DBE Plan is available for review at Kitsap Transit, 60 Washington Avenue, Suite 200, Bremerton, WA 98337 between the hours of 8AM and 4PM, Monday through Friday or online at <https://www.kitsaptransit.com/agency-information/procurement>.

[DRAFT FFY 2021 - 2023 DBE Goal is 2.92%](#) (PDF)

Reasons to Use Kitsap Transit

**No. 26**

**Shout out to KT drivers!**

...always pleasant to grumpy morning commuters

[see all](#)

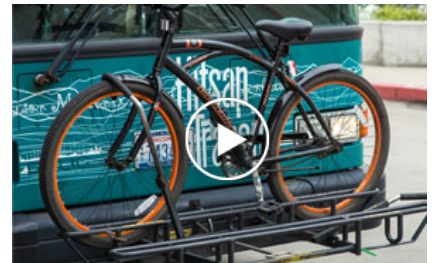
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Helpful Videos

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60 Washington Avenue, Suite 200, Bremerton, WA 98337 [Visit our office](#) Phone: (360) 373-2877 or 1-800-501-RIDE

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It is the policy of Kitsap Transit to assure that no person shall, on the grounds of race, color or national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or otherwise be discriminated against under any of its federally funded programs and activities. Any person who believes his or her Title VI protection has been violated may file a complaint. [Click here for the Title VI Policy and contact information.](#)



# Community Meeting Outreach

Date: 4/8/2020

Kitsap Transit Representative Attending: Jeff Davidson

Meeting: Mesa Redonda

## Agencies in Attendance:

- |   |   |
|---|---|
| <input type="checkbox"/> ABC Dental                                 | <input type="checkbox"/> KPHD (Kitsap Public Health District) |
| <input type="checkbox"/> Agape Unlimited                            | <input type="checkbox"/> KRC                                  |
| <input type="checkbox"/> Bremerton Police Department                | <input type="checkbox"/> KRM (Kitsap Rescue Mission)          |
| <input type="checkbox"/> Catholic Comm. Resources/Benedict House    | <input type="checkbox"/> Lindquist Dental Clinic for Children |
| <input type="checkbox"/> Coffee Oasis                               | <input type="checkbox"/> Lutheran Community Services          |
| <input type="checkbox"/> Columbia Legal Services                    | <input type="checkbox"/> North Kitsap Fishline                |
| <input type="checkbox"/> Connection Credit Union                    | <input type="checkbox"/> Olympic College                      |
| <input type="checkbox"/> DSHS (Dept. of Social and Health Services) | <input type="checkbox"/> PCAPP                                |
| <input type="checkbox"/> DVR Worksource                             | <input type="checkbox"/> Peninsula Community Health Services  |
| <input type="checkbox"/> Goodwill                                   | <input type="checkbox"/> Planned Parenthood                   |
| <input type="checkbox"/> Headstart                                  | <input type="checkbox"/> Salvation Army                       |
| <input type="checkbox"/> Hospice                                    | <input type="checkbox"/> South Kitsap Helpline                |
| <input type="checkbox"/> Housing Solutions Center                   | <input type="checkbox"/> Stand Up for Kids                    |
| <input type="checkbox"/> Kitsap Aging & Long Term Care              | <input type="checkbox"/> Suquamish Tribe                      |
| <input type="checkbox"/> Kitsap Connect                             | <input type="checkbox"/> United Way                           |
| <input type="checkbox"/> Kitsap Immigration Assistance Center       | <input type="checkbox"/> Workfirst                            |
| <input type="checkbox"/> Kitsap Mental Health                       | <input type="checkbox"/> Worksource (ESD)                     |
| <input type="checkbox"/> Kitsap Recovery Center                     | <input type="checkbox"/> YWCA                                 |
| <input type="checkbox"/> Kitsap Connect                             | <input type="checkbox"/> _____                                |
| <input type="checkbox"/> Kitsap Transit                             | <input type="checkbox"/> _____                                |

**Information provided by Kitsap Transit Representative:** I shared information on the Kitsap Transit COVID-19 website for service updates. Shared the link to Kitsap Transit's Disadvantaged Business Enterprise (DBE) FFY 2021-2023. Requested any feedback for possible online publications we could send the public notice to.

**Comments/Suggestions/Feedback given to Kitsap Transit by agency representatives in attendance:** None

**Action Items:** None



(/)

# Notice of Disadvantaged Business Enterprise Goal (Federal Fiscal Years 2021 – 2023)

KITSAP TRANSIT  
NOTICE OF DISADVANTAGED BUSINESS ENTERPRISE GOAL

Kitsap Transit is hereby publishing notice of its Disadvantaged Business Enterprise (DBE) goal for fiscal years 2021 through 2023 of two point nine two percent (2.92%) DBE participation in Kitsap Transit federally funded contracting activities. The intent of the goal is to promote an environment of equal opportunity for local, certified DBEs to participate in Kitsap Transit’s federally funded contracting activities. The goal is an aspirational goal representative of the number of ready, willing, able and certified DBEs in the local market.

[DETAILS \(/sites/default/files/public/images/2021-2023%20DBE%20Public%20Hearing%20Notice-revised.pdf\)](/sites/default/files/public/images/2021-2023%20DBE%20Public%20Hearing%20Notice-revised.pdf)

**Closing Date:**  
Monday, July 6, 2020



<http://access.wa.gov>

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